

Mayor Kilpatrick called the Agenda Meeting to order at 8:16 PM followed by a salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Monday, April 27, 2020 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Mayor Victoria Kilpatrick
Councilpersons Dalina(telephone), Enriquez(telephone), Maher,
McGill(telephone), Roberts.

Absent: Councilwoman Mary J. Novak

Others Present: Daniel Frankel, Business Administrator (telephone)
Denise Biancamano, C.F.O./Treasurer (telephone)
Jessica Morelos, Municipal Clerk
Michael DuPont, Borough Attorney (telephone)
Jay Cornell, P.E., Borough Engineer (telephone)
Nicole Waranowicz, Assistant Municipal Clerk

Others Absent: None

- **OLD BUSINESS: NONE**

COMMUNICATIONS & COMMITTEE REPORTS

- **ADMINISTRATIVE & FINANCE – Councilwoman Roberts**

- A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Municipal Clerk's report for the months of Feb. & Mar., 2020.
- 2) CFO's Investment Activity report for the months of Feb & Mar., 2020.

- Seconded by Councilwoman Maher.

- B) Received **Tax Appeals** from the following:

- 1) Herve & Mirlande Blemur covering Block 60.05, Lot 1, 17 Baumer Road.
- 2) Roberto Morgado covering Block 215, Lot 21.1, 15 Rhodes St.
- 3) Verizon New Jersey, Inc. covering Block 9999, Lot 1, Sayreville (cross-petition of appeal).

- Refer to Tax Counsel

- C) Authorization for the Tax Collector in consultation with the Chief Financial Officer to prepare and issue estimated tax bills for the third installment of 2020 property taxes.

- Approved/Resolution

- D) Authorization for the Tax Collector to refund 2020 taxes in the amount of \$2,690.34 and cancel all subsequently billed taxes, covering 21 Orta Ct., Block 136, Lot 167, due to the approval of a **100% Disabled Veteran Tax Exemption** by the Tax Assessor effective January 23, 2020.

- Approved/Resolution

- E) Notice received from PSE&G of a petition filed for approval of the Next phase of the gas system modernization program and associated Cost recovery mechanism. Notice posted on bulletin board.

- Receive & File

- C) Committee Reports:
1) Progress.

➤ **PLANNING & ZONING – Councilman Dalina**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Construction Official's report, for the months of Feb. & Mar., 2020.
- 2) Fire Prevention report for the months of Feb. & Mar., 2020.
- 3) Zoning & Code Enforcement report for the month of Feb., 2020.

- Seconded by Councilwoman Roberts

➤ **PUBLIC WORKS – Councilman Dalina**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Public Works Supervisor's reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services all for the months of Feb. & Mar., 2020.
- 2) Office on Aging Supervisor's report for the months of Feb. & Mar., 2020.

- Seconded by Councilman Maher.

- B) Committee Reports:

- 1) Thanked the Mayor for reaching out to other municipalities to see what they are doing with their recycling centers.
- 2) Thanked all the 1st responders and essential employees who continue to work during this pandemic.

➤ **PUBLIC SAFETY – Councilman McGill**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Municipal Court report for the months of Feb. & Mar., 2020.
- 2) Board of Health Registrar and County reports for the month of Feb., 2020.

- Seconded by Councilwoman Maher.

- B) Committee Reports:

- 1) Thanked all the 1st responders and Borough workers. He advised everyone to be careful because it is a pandemic.

➤ **RECREATION – Councilman Enriquez**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Recreation Department report for the months of Feb. & Mar., 2020

- Seconded by Councilwoman Roberts.

- B) Committee Reports:

- 1) He stated its hard work working under these conditions. He feels this town is doing a great job.

➤ **WATER & SEWER/ENVIRONMENTAL – Councilwoman Maher**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Water & Sewer Director's report for the months of Feb. & Mar., 2020.

- Seconded by Councilwoman Roberts.

- B) Notice received from the NJDEP on a Public Hearing for the FY2020 Annual Fee Report for the Period of July 1, 2019 – June 30, 2020, will be held on May 6, 2020 at 9AM in Trenton.

- Receive & File

- C) Committee Reports:

- 1) She stated to support "Takeout Tuesday."
- 2) Thanked the healthcare workers and pharmacy workers.

- 3) She stated that the Sayreville Board of Ed is going above and beyond.

Councilman McGill stated that Councilman Enriquez goes to work every day as a longshoreman and it's not the safest or cleanest place to work.

➤ **MAYOR – Victoria Kilpatrick**

- 1) Thanked the small businesses in Sayreville.
- 2) Recreation programs will begin virtually on Channel 15 and the borough YouTube channel.
- 3) Thanked the amazing residents that are helping during this pandemic.

Councilman Enriquez gave a shout out to his daughter for her birthday today.

BUSINESS ADMINISTRATOR – Daniel E. Frankel- Admin. & Finance

- 1) Discussion on extending the penalty fee for dog and cat licenses.
Mr. Frankel recommended extending the penalty fee for dog and cat licenses by three months due to COVID-19.

- Approved.

- 2) Request for ordinance to authorize the execution of a consent judgement, contribution agreement and the recording of conservation easement on Block 20, Lot 1, Block 21, Lots 2 through 7, Block 22, Lot 1, and Block 23, Lot 1 in connection with NJ Department of Environmental Protection et al. v. Carbide/Graphite Group, Inc., et al.

- Ordinance.

- 3) Authorization to award 2020 radio system maintenance contract through NJ State Contract T0109/A83932 to Tactical Public Safety LLC in an amount not to exceed \$77,335.00.

- Resolution.

- 4) Authorization to use Local Public Contract Law emergency/exigency purchasing exemptions to address COVID-19.

- Resolution.

- 5) Authorization to execute a Discharge of Mortgage Subordination Agreement for property located at 212 Pulaski Avenue.

- Resolution.

- 6) Mr. Frankel stated he was able to secure a firm Anthology Media group to handle the communications through social media with a start date of May 1, 2020.

- Resolution.

- Planning & Zoning

- Public Safety

- 1) Authorization for the Sayreville Fire Department. to purchase a used Rescue Truck 95 from the City of Perth Amboy in the amount of \$5,000.00.

- Resolution.

- Public Works

- 1) Authorization to approve emergency purchase of (1) truckload of 95 gal automated garbage cans from Schaefer Systems (*current inventory extremely low*).

- Resolution.

- Recreation

- 1) Authorization issue a purchase order in the amount of \$15,000.00 to USA Architects for professional services in connection with the Borough's application for Library Construction Bond Act funds.

- Approved.

Councilwoman Roberts questioned why this wasn't being charged to the library budget.

Mr. Frankel responded that the decision of the expansion of the library about a year ago. He stated this was a commitment that we made to the library and the money was from our budget.

Councilwoman Roberts suggested that the Borough be a little more flexible with the commitments.

Mayor stated this is work that has been already completed.

Mayor stated that we did approve this grant before COVID-19 and we don't know if we will receive the grant at all. She stated that if we do receive the grant, we don't have to accept it. Mayor stated we don't know what shape the State is in fiscally so they may end up canceling all grants.

Councilwoman Roberts asked for clarification if we applied for the grant and we are provided that grant that we would have to accept it and move forward with the matching funds.

Mayor responded that it's her understanding that if the Borough is fiscally unable to receive that grant and match it that we don't have to accept it.

Borough Attorney DuPont responded that you can turn down a grant.

Councilman Enriquez stated that the library does have funds that they would contribute to and the Borough wouldn't have to match the entire amount.

Councilwoman Maher stated that in order to move Sayreville forward she doesn't think we can turn down free money. She stated the library is a place she would like to see improvement.

Mr. Frankel stated that the boat ramp area this weekend was completely filled with boaters. He stated that they are allowed but in order to put a boat in the water that you need to purchase a permit online.

- Water & Sewer

- 1) Authorization to appoint James Revel to Water Repairer III in the Water & Sewer Dept., effective May 1, 2020.

- Approved.

➤ **C.F.O. - Denise Biancamano - NONE**

➤ **BOROUGH ENGINEER - Jay Cornell**

- 1) NJ Transportation Fund - 2021 Municipal Aid Program (Report Attached).

- Resolution.

- 2) 2018 Roadway and Paving and Reconstruction Project - Phase III - Change Order (Verbal Report).

- Resolution.

Councilwoman Maher stated that residents are saying to pave the roads but it isn't that easy. She stated that money is already appropriated for this year.

➤ **BOROUGH ATTORNEY - Michael DuPont - NONE**

- EXECUTIVE SESSION (None)

- PUBLIC PORTION

Mayor Kilpatrick opened the meeting up to the public for any and all questions or comments.

Those appearing were:

- Steve Melanaski, 28 Scarlett Drive

Mr. Melanaski thanked all the essential workers. He stated to look closer at what money is being spent on.

No further comments.

Mayor Kilpatrick called for a Motion. **Councilwoman Roberts made a motion to close the Public Portion. Seconded by Councilwoman Maher.**

Roll Call: Councilpersons Roberts, Dalina, Enriquez, Maher, McGill, all Ayes.

➤ **ADJOURNMENT**

No further business. **Councilwoman Roberts made a motion to adjourn the Agenda Session. Motion was seconded by Councilman Dalina**

Roll Call: Councilpersons Roberts, Dalina, Enriquez, Maher, McGill, all Ayes.

Time: 8:53 P.M.

Respectfully Submitted,

Jessica Morelos, RMC
Municipal Clerk

Date Approved: _____